



### **SANTHE Advisory Committees**

All Masters, PhD and Post-doctoral Fellows are expected to assemble an Advisory Committee (AC) within 3 months of starting their SANTHE Fellowships. The committee should consist of at least 3 members in addition to the student's supervisor/s. The selected individuals can be any scientist i.e. is not restricted to members of SANTHE. However, ideally individuals with knowledge of the subject area of the student's project should be selected. Please note that it is the Fellow's responsibility to put together the committee with guidance from their supervisor. Please contact the SANTHE Head of Programmes if any help/guidance is required with this process.

Fellows, once your committee is constructed, please fill in a table in the following link:

<https://www.cognitoforms.com/AHRI1/AdvisoryCommitteeMemberDetails>

#### **Aims of the AC:**

1. To provide constructive criticism on the proposed science and results obtained, helping to guide the scientific direction of the Fellow's efforts.
2. To provide career advice to the Fellow.
3. To provide guidance/advice on the academic thesis (for Masters and Doctoral Fellows).

#### **Frequency of Meeting:**

Ideally, the AC should meet twice a year but at least once a year. Please make use of skype/zoom if for some reason it is not possible to have face-to-face meetings. SANTHE recommends that the first AC meeting takes place before or around the 6 month mark of starting as a SANTHE fellow in order to obtain initial feedback as early as possible.

#### **Remuneration:**

Unfortunately, it is not possible for SANTHE to pay any member of a AC. In addition, SANTHE is not in the position to cover travel and other expenses associated with AC meetings. Collaborative grant funds can be partially used for these purposes though- if outlined in advance.

#### **Suggested Format of AC meetings:**

SANTHE recommends that all members of the AC receive a copy of the Fellow's research proposal in advance of the first AC meeting. Each AC meeting should start with a 15-30 minute powerpoint presentation of the Fellow's overall project and/or progress made. AC members are asked to question the Fellow both during and after the presentation. After the presentation it is recommended that 30-60 minutes be spent providing feedback to the Fellow (and supervisor).

SANTHE requests that all AC members complete the standard Advisory Committee Evaluation Form after the meeting

(<https://www.cognitoforms.com/AHRI1/ReportByAdvisoryCommitteeMemberSeptember2022>). A paper version is available on the following pages to demonstrate what questions are asked.